



JHARKHAND STATE COOPERATIVE MILK PRODUCERS'
FEDERATION LIMITED

REQUEST FOR QUOTATION

Jharkhand State Cooperative Milk Producers' Federation Ltd

Near Farmers Training Centre Campus, Sec-II, H.E.C., Dhurwa,

Ranchi – 834004, Jharkhand

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TENDER DOCUMENT
FOR TREE PLANTATION &
ASSOCIATED WORK AT MEDHA
DAIRY PLANT, MAHADEVGANJ,
SAHIBGANJ

TENDER NO. JMF-PP-TREE PLANTATION-/2019-20/019



Date of Publish of Tender	:	19 June 2019
Last date for submission of Sealed Tender	:	04 July 2019

Name of Tenderer: _____

Address: _____

Telephone no: _____

Email Id _____



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TENDER NO. JMF-PP-TREE PLANTATION-/2019-20/019

TENDER DOCUMENT

FOR TREE PLANTATION & ASSOCIATED WORK AT MEDHA DAIRY PLANT, MAHADEVGANJ, SAHIBGANJ

(COMPLETE BIDDING DOCUMENT)

Time schedule for tender process:

Date of publication of tender	19 June 2019
Distribution of tender document commence from	19 June 2019
Last date for distribution of tender document	02 July 2019
Last date for receipt of duly filled in tenders	04 July 2019 by 14:00hrs

Note: This tender document contains 12 pages (total no. of pages including Annexure) and tenderers are requested to sign on all the pages.



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1. INTRODUCTION:

When the famous White Revolution of the seventies and eighties – Operation Flood - swept through the country, Jharkhand, then a part of undivided Bihar served merely as a market and saw little of its benefits. Even though India stood self-sufficient in milk production, the eastern state of Jharkhand still depends on import of milk from other states. It was only in June 2013 when Jharkhand State Cooperative Milk Producers' Federation Ltd. ("PURCHASER") was formed by the Government of Jharkhand, with an aim to promote dairying as a source of livelihood in the rural parts of the state and propel Jharkhand towards self-reliance in milk and milk products.

"PURCHASER" under the management of National Dairy Development Board (NDDB) started the milk procurement, processing and marketing activities in the state after taking over the existing Government Dairy at Ormanjhi in August 2014 and subsequently three other dairies at Deoghar, Koderma & Latehar. In 2016 NDDB supported in building a 1 Lakh Litre State of the Art Dairy Plant at Hotwar for the Jharkhand Milk Federation.

"PURCHASER" has started milk procurement from 12 TLPD in August 2014 and reached up to 130 TLPD in March 2018 and has grown by more than ten-times in last three and half years of its operation. Today "PURCHASER" is providing an alternative livelihood options to around 20000 rural families but initially, there was a challenge to establish "PURCHASER" as a reliable institution for milk producers of Jharkhand with many inherited issues like low production and marketable surplus of milk, low interest of farmers towards animal husbandry (milch), dominance of middleman, poor dairy infrastructure etc. To overcome from such unfavourable conditions, utmost cares have been taken to maintain transparency at all levels which is the first and foremost value inherited from NDDB. As a part of maintaining transparency, we have provided milk sample testing facility to all individual pourers in their presence step by step and payment through their individual bank account. By doing this we have given fair and transparent system at village level, remunerative milk price to pourers and avoided involvement of middleman. Farmers have taken it as an opportunity and started milch animal rearing. As a result, milk procurement went up.

NDDB also agreed to lend its brand "Mother Dairy" – which is renowned for its high-quality milk and milk products in the country – to support local brand "Medha". It not only helped the brand to get established but also enable it capture a reasonable share of the Jharkhand Milk market. It is due to the consistent support that Medha receives, it is able to market about 1 lac litres of milk every day. We are thankful to and proud of the people we are associated with in this journey. It is extremely delighting to be able to touch and enrich so many lives at the same time.

2. NOTICE INVITING TENDER:

The Jharkhand State Cooperative Milk Producers' Federation Ltd ("PURCHASER"), Ranchi invites sealed tenders under **"TWO ENVELOPE SYSTEM"** for selection of an expert agency for the purpose of **FOR TREE PLANTATION & ASSOCIATED WORK AT MEDHA DAIRY PLANT, MAHADEVGANJ, SAHIBGANJ** at the "JSCMPFL" (Jharkhand State Cooperative Milk Producers' Federation Ltd, SAHIBGANJ).

The details of the tender are given below:-

- a. Description of Services: selection of an expert agency for the **FOR TREE PLANTATION & ASSOCIATED WORK AT MEDHA DAIRY PLANT, MAHADEVGANJ, SAHIBGANJ.**
- b. Closing date & time for submission of bids **04 July 2019 (02.00 pm)**

Correspondence Address: JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD, FARMERS TRAINING CENTRE, HEC, SEC- 2, DHURWA, RANCHI – 834004

"TWO ENVELOPE SYSTEMS" shall be followed for this tender. Tenderer should take due care to submit the tender in accordance with requirement in sealed covers. Bids received shall be evaluated as



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per the Criteria prescribed in the tender document. Jharkhand State Cooperative Milk Producers' Federation Ltd ("PURCHASER") will not entertain any modifications subsequent to opening of bids and bids not conforming to tender conditions shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per requirement of tender document specifying their

Acceptance to all the clauses of Bid Evaluation Criteria, General terms and conditions and compliance to the Scope of Work requirement etc.

TENDER DOCUMENT FOR TREE PLANTATION & ASSOCIATED WORK AT MEDHA DAIRY PLANT, MAHADEVGANJ, SAHIBGANJ can be obtained from office of the Purchase Officer from **19 June 2019 to 02 July 2019 on all working days between 11 A.M. to 4 P.M.**

EVALUATION OF TENDERS

1.1 The Employer shall evaluate the bids in respect to the substantive responsiveness of the bid or otherwise. The Employer shall carry out detailed evaluation of the substantially responsive bids. The Purchaser shall check the bid to determine whether they are complete, whether any computational errors have been made or required sureties have been furnished.

1.2 Arithmetical error shall be rectified on the following basis:-

- a) If there is a discrepancy between the unit price and total price that is obtained multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the Employer.
- b) In case of discrepancy between words and figures, the amount in words shall prevail.

The EMD draft should be kept in the Technical Bid Cover. The Technical bid and the financial bid should be sealed by the tenderer in separate covers duly super scribed as "Technical Bid" and "Financial Bid" respectively. Both these sealed covers should then be kept in a bigger cover which should also be sealed & duly super scribed as "**TENDER DOCUMENT FOR TREE PLANTATION & ASSOCIATED WORK AT MEDHA DAIRY PLANT, MAHADEVGANJ, SAHIBGANJ**".

Managing Director
Jharkhand State Cooperative Milk
Producers' Federation Ltd



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3. SCOPE OF WORK:-

1. The scope of work includes all required activities for proper completion of work titled as **“TENDER DOCUMENT FOR TREE PLANTATION & ASSOCIATED WORK AT MEDHA DAIRY PLANT, MAHADEVGANJ, SAHIBGANJ”** as directed by the Engineer-in-Charge in accordance to the BOQ & Standard Technical Specification of this tender.
2. The bidders, at their own responsibility/cost/risk, are advised to visit and examine the site of works and obtain all information that may be necessary for preparing the bid and entering into a contract for execution of the works. It shall be deemed that the bidder has visited the site/ area and got fully acquainted with the working conditions/ other prevalent conditions/ fluctuations and has taken all the factors into account while bidding.
3. Area near the Medha Dairy Plant sahibganj may be rocky/ sloped/ undulated which needs to be taken care before taking up & quoting rate of plantation work. No extra payment shall be considered for the same. Therefore, bidders are requested to quote rates considering the actual site condition.
4. Plantation of trees would be carried out in three stages & as per following terms & conditions as follows:
 1. All the trees will be provided by Jharkhand State Cooperative Milk Producers Federation Limited, Mahadevganj, Sahibganj, Jharkhand.
 2. Survival of 80% trees is mandatory till one year/ Completion of defects liability. In case if, trees are not survived then re-plantation will be done by the contractor at their own cost.
 3. Providing & fixing Square bamboo gaibiaon including numbering on gaibian. Square bamboo gaibiaon will be of 5 feet height & Length x Width of the gaibian will be 1.5x1.5 ft. Spacing of bamboo strip should be at an interval, so that tree remains safe from cattle/goat etc.
 4. 500 trees in first stage within 10-15 Days after issue of work order.
 5. 500 trees in second stage after one week of completion of first stage plantation & within next 10-15 Days.
 6. 500 trees in third stage after one week of completion of second stage plantation & within next 10-15 Days.
 7. The plantation work will be carried out as per attached SOQ/BOQ.
5. The work under proposal is to be completed in all respects for the successful completion and handing over the completed works to owner. All safety precautions are required to be taken during the construction period. On award of work, the contractor will carry out the Total stations survey and initial site levels, wherever necessary, as directed by Engineer-in- Charge.

4. GENERAL TERMS AND CONDITIONS:

1. Tenderer should submit their valuable quotation in a sealed envelope super-scribing **“Offer for TREE PLANTATION & ASSOCIATED WORK AT MEDHA DAIRY PLANT, MAHADEVGANJ, SAHIBGANJ”** on or before **04 July 2019 by 02:00 pm** in the following address: Jharkhand State Cooperative Milk Producers' Federation Ltd, Near Farmers Training Centre Campus, Sec-II, H.E.C., Dhurwa, Ranchi – 834004, Jharkhand
2. The Prices shall be quoted in Indian Rupees only.
3. Parties need to quote on the prescribed proforma, as attached.
 - a. The Bidder interested, shall fill their complete profile in the attached Vendor Registration Form.
 - b. The detailed Technical Specification is enclosed as Annexure – A.
 - c. The Supplier should quote for the job/ items in the prescribed format mention enclosed as Annex-B.



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4. Payment Terms:
 - i. 95% payment against Submission of Invoice/Bill duly certified by Plant & Project Head, JMF. After completion of 1st Stage of plantation.
 - ii. Remaining 5% retention amount will be retained as security deposit and same will be released after 12 months from the date of completion of job.
5. Security Deposits @5% of the gross amount shall be deducted from each bill submitted by the contractor. The Security Deposit shall be refunded after successful completion of defect liability period of twelve months from date of completion/Hand over.
6. The Time allowed for completion of the work is 60 days and the date of commencement shall be reckoned from the 7th day of issue of award letter.
7. Before tendering, the tenderer shall inspect the site to get fully acquainted about the site in regard to accessibility of site, nature and extent of ground working condition of site, its locality including routes for irrigation of plant/trees, access to the proposed plantation site etc., conditions affecting accommodations and movement of labour etc. for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by Jharkhand State Coop Milk Producers' Federation Ltd in any circumstances.
8. No material other than Trees/ Plant will be issued by the JMF department. Contractor has to arrange & provide all the materials and T&P etc. at his own cost at site.
9. Any damage done by the Contractor to the existing structure fittings/fixtures shall have to be made good by the contractor, at his own cost. In failure to do the same, the necessary cost for making the good shall be recovered from the final bill of the contractor.
10. Quantities mentioned in the schedule of work may decrease or increase as per the site conditions. Nothing shall be payable for any reduction in scope of work.
11. Samples of all the materials required to execute the work shall be approved brand & manufacture and are of best quality, if applicable. The same shall have to be got approved by the contractor from the JMF Engineer-in-charge before execution of the work.
12. Tender submitted shall remain valid for 30 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
13. The tenderer shall quote rates both in figures and words. He shall also workout the amount for each item of work and writes in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed:
 - i. When there is a difference between the rates in figures and in words, the rates which correspond to the amounts worked out by the tenderer shall be taken as correct.
 - ii. When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
 - iii. When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.
14. Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted along with the tender.
15. If the work by the contractor is delayed beyond the stipulated date of completion, Penalty shall be imposed @ 0.5% of the value of the work awarded for each week of delay, subject to a maximum of 10% of the gross amount of work done.



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16. The Defect Liability Period shall be of 12 months and shall be start from the actual date of satisfactory completion of the work. Defects pointed out during defect liability period shall be made good by the contractor at his own cost; failure to do the same, the necessary cost for making the good shall be recovered from the amount of security deposit.
17. The Contractor should confirm any ambiguity and discrepancy related to the work and tender in writing before submitting the tender document.
18. The work has to be carried out in the plant premises, along with the external face of the boundary wall, along the proposed approach/internal road & adjacent plots/area of the Medha Dairy Plant Mahadevganj, Sahibganj premises. Contractor has to ensure all the safety precautions related to its staff and labour, and also to ensure safety of all fittings of the adjoining **complex/trees/structres/boundary wall etc.** at site during work execution at its own risk and cost.
19. JMF Reserves the right to reject all or to any of the tenders or to accept the tender or to accept the quotation/ tender either in full or in part or to split of the contract without assigning any reason.



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5. VENDOR REGISTRATION FORM

No	Details		
1	Name of Vendor/ Bidder		
2	Address Of Registered Office		
3	Address Of Factory/ Works		
4	Name Of Contact Person		
5	Contact Nos.		
6	Email Id		
7	Type Of Firm : Ltd Co/ Pvt. Ltd. / Partnership/ Proprietor		
8	Nature Of Firm: Manufacturer/ Traders / Autho. Dist. / Dealer		
9	Year Of Establishment		
10	Name Of Product, you Deal		
	Please, Specify in separate sheet (As per below Format)		
	S. No	Item Description (Shortly)	Make/Brand
11	G.S.T. No & Reg. Date		
12	PAN No & Date		
13	Turn Over Of last 3 Year (Rs.)		
	1.	2.	3.
14	If You have maintained any quality standard (Pl. Specify)		
15	Name Of Clients (If required, Pl. Specify in separate sheet)		
	1.	2.	3.
16	Min. Lead Time Required (Days)		
17	Bank Details		
	Name of Bank : Branch Address: Account No. : IFSC Code :		
18	Documents to Be Attached		
	1. Copy of Registration + PAN Copy + GST Regn. 2. ISO Certificates 3. Autho. Dealership 4. Fin. Statements 5. Product Brochures 6. Copy of PO's (Min.5)		
Recommendation:			
Seal & Sign. Of Vendor			



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ANNEXURE – A

6. PERFORMA OF TECHNICAL BID

Name of Agency:

.....

Name of the authorized person who signed the tender documents:

.....

Address of the Agency:

.....

Ph No. / Mobile No.

E-mail ID:

The tenderer needs to submit the following documents with their tender documents:

The Bidder should furnish the details requested for in the format given below:

Sl. No	Description of requirement	Proof: Attached / Not Attached	Page Nos.
1	Certificate of the firm registered with Goj (if any)		
2	Copy of terms and conditions and every page of the tender document duly signed with seal of the firm, in token of acceptance		
3	Earnest Money deposit of Rs. 10,000/- (Ten Thousand Only)		
4	COPY of PAN (PAN No.....)		
5	COPY of GST Registration (GST No.)		
6	Experience of at least two years in providing same nature of works/Civil/Construction (Experience certificate/work orders)		
7	Undertaking of the agency certifying that M/s.....have not been debarred from any department of State/ Central Govt. or PSU or any other Organization.		
8	Copies of Income Tax Return File or Balance Sheet and P & L A/c for the last 3 years duly certified by CA		
9	Financial/Price Bid Proforma completed & sealed in separate envelope		

Note: All the documents must be self-attested.

Seal of the Company/Firm:



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ANNEXURE-B

7. PERFORMA OF FINANCIAL BID

SL NO	DESCRIPTION OF WORK	UNIT	QTY.	RATE	AMOUNT
1	PROVIDING & FIXING SQUARE BAMBOO GAIBIAN INCLUDING ALL ACCESOORIES OF DIMENSION (LxBxH, 1.5x1.5x5 Ft.) INCLUDING NUMBERING ON GAIBIAN	Nos.	1450		
2	LABOUR CHARGE OF TREE PLANTATION INCLUDING EXCAVATION OF SIZE 1.5x1.5x1.5 ft PIT & FILLING OF SOIL	Nos.	1450		
3	PROVIDING, MIXING & POURING OF SAND, SOIL, COMPOST, DAP-50gm & INSECTICIDES AT THE TIME OF PLANTATION	Nos.	1450		
4	MAINTENANCE OF TREE 3 TIMES IN A YEAR POST PLANTATION INCLUDING DIGGING OF SOIL & REMOVAL OF UNWANTED GRASS WITH POURING 1 st TIME- 5gm Urea, 5gm INSECTICIDES, 2 nd TIME- 10gm UREA, 5gm INSECTICIDES, 3 rd TIME- 5gm UREA, 5gm INSECTICIDES. USE OF INSECTICIDE SPRAY IN CASE OF LEAF IS AFFECTED BY INSECT INCLUDING CHANGE OF DEAD TREE.	Nos.	1450		
				Subtotal	
				Discount@_____%	
				GST @_____%	
				Grand Total	

Declaration by the Bidder:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Note: Goods and Service Tax (GST) as per prevalent rules shall be paid by PURCHASER", if applicable

Date:

(Signature of Bidder with seal)

Name:

Seal:



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**8. UNDERTAKING & ACCEPTANCE LETTER BY THE CONTRACTOR/
AGENCY**

I/We have carefully gone through the various terms and conditions listed in the Tender Form (Technical & Financial Bid) for **TREE PLANTATION & ASSOCIATED WORK AT MEDHA DAIRY PLANT, MAHADEVGANJ, SAHIBGANJ** at Jharkhand State Cooperative Milk Producers' Federation Ltd ("PURCHASER"). I/We agree to all these conditions and offer to **TREE PLANTATION & ASSOCIATED WORK AT MEDHA DAIRY PLANT, MAHADEVGANJ, SAHIBGANJ**. I/We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/We have inspected the Medha Dairy Plant (**MAHADEVGANJ, SAHIBGANJ** Location) and have acquainted ourselves with the tasks required to be carried out, before making this offer. I/We hereby sign this undertaking in token of our acceptance of various conditions listed above.

Place: _____
Date: _____

Signature of Contractor/Agency

Address: _____

Mob: _____

Email ID: _____